

CHECKLISTS – SHORT TERM RENTALS

Residential & Commercial Cleaning Services

We maintain healthy spaces with a great work ethic, commitment to service & 100% happiness guaranteed. Did we miss a spot? Let us know within 24 hours and we will return to re-clean any unsatisfactory areas.

All cleanings include 10-touch-point sanitation with EPA-Registered disinfectant to reduce the spread of germs.

REGULAR TURNOVER CLEAN:

We offer recurring cleaning services as needed to keep your vacation rental inviting and presentable upon each checkout. This is our maintenance clean to keep your home looking its best.

Reachable surfaces are CLEAN and DUSTED:

- □ 10-touch-points sanitized: light switches, door knobs, door frames, TV remotes, cabinet & drawer handles, counters, toilets, sinks, faucets, and stair railings.
- □ On-site laundry of up to 2 loads/visit. Extra loads taken off site at owner's expense.
- □ Make front exterior entrance of home inviting by sweeping away leaves, bugs, etc.

CUSTOMER REPORT

- □ Take photos/videos of any damage or missing items before cleaning.
- □ Notify office if extra cleaning needed if home left excessively messy.
- □ Check if light bulbs and TVs are working properly
- □ Report restock items needed every first Tuesday of the month
- Check for personal belongings left in drawers and closets

ALL ROOMS

- □ Blinds, window sills & lock ledges dusted
- Cobwebs removed
- Light fixtures and ceiling fans dusted
- Wipe down furniture
- Lamps & lamp shades dusted
- □ Pictures/mirrors cleaned
- □ Check sofa bed for dirty linens and replace with clean linens
- □ Floors vacuumed and/or mopped
- □ Trash removed & place new trash bags

BATHROOMS

- Countertop, sink & handles cleaned/sanitized
- □ Toilets cleaned/sanitized
- □ Shower/tub/tile sanitized
- Towels neatly folded/hung (2 hand towels, 2 washcloths, & 2 bath towels per guest)
- □ Refill liquid hand soap

KITCHEN

- Empty dishwasher
- □ Countertop, sink & handles cleaned/sanitized
- □ Microwave exterior/interior cleaned
- □ Appliance exteriors cleaned
- □ Range top cleaned and place 1 clean dish towel on range handle
- □ Kitchen table and chairs cleaned
- Refill liquid dish soap
- □ Replace dish sponge when needed

BEDROOMS

- $\hfill\square$ Beds made with clean linens (be sure to remove lint and hair)
- $\hfill\square$ Check for wear and tear or stains on sheets and blankets
- □ Vacuum under beds and floors









ADDITIONAL SERVICES

DEEP CLEAN:

Does your vacation rental need serious TLC? We may require a deep clean before starting recurring service to set a standard for your guest's comfort.

This is our deluxe cleaning where we hand wipe reachable surfaces and fixtures. Great for Spring Cleans or detailed cleanings as needed.

INCLUDES REGULAR TURNOVER CLEAN PLUS...

- Baseboards detail clean
- Blinds, window sills & lock ledges wiped
- Molding & trim wiped
- □ Kitchen & bathroom cabinet fronts wiped
- Floors steam moppedLight fixtures & ceiling fans wiped
- Extra time scrubbing tubs and showers
- Bathroom tile walls scrubbed
- Top of refrigerator wiped
- Air vents dusted

TURNOVER EXTRAS:

- Lock out fee if unable to clean: \$50
- □ Extra cleaning upon client approval if guest leaves home extra messy: \$50/hour/employee
- Services on holidays Thanksgiving, Christmas Eve/Day or New Year's Eve/Day: \$50
- Oven interior cleaning: \$30 each
- Patio & furniture dusted & wiped: \$30

□ Off-site laundry: \$1.85/pound + \$40 errand run □ Interior windows glass cleaning: \$8/standard size window and \$16/double-size window

ERRAND RUN SERVICES:

Name your task...we are ready to serve as your assistant to restock supplies or help with guest issues on-site: \$40/hour + reimbursement for purchases as needed.

We check inventory every 1^{st} Tuesday of the month if you would like for us to shop and restock for you.

FOR ALL CLEANING SERVICES:

- No cleaning blood or feces (animal or human).
- ✓ No climbing higher than a 2-step ladder. Higher items will be dusted with an extension.
- ✓ We do our best to reach behind and under furniture.
- We cannot guarantee the results of blind cleaning. Excessive build up may require multiple visits.





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